P&F MEETING
MINTUES FOR 4th FEBRUARY 2016

PRESENT: Nyomi Davidson, Melanie Kay, Marie Parsons, Lynne Harris, Kylee Kister, Bianca Hodges, Anne Marshall, Belinda Harvey, Sian Neubecker, Kara Archer, Rebecca Jones, Allanh Zamparutti, Tina Kirkwood, Christine Davies

APOLOGIES: Kyllie Zeglio

MEETING OPENED: 6.00pm

PRAYER: Our Father led by Anne Marshall

<table>
<thead>
<tr>
<th>PREVIOUS MINUTES</th>
<th>The minutes of the 5th November 2015 meeting were confirmed as a correct record.</th>
<th>Moved/2nd</th>
</tr>
</thead>
<tbody>
<tr>
<td>MATTERS ARISING</td>
<td></td>
<td>Action</td>
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<tr>
<td>1. Tuckshop Review</td>
<td>Tuckshop started today with Mrs Jessica Jackson Gee as the Tuckshop Assistant. There were some issues with internet and flexischools, therefore orders had to be handwritten. The Suncrest Ice Cream freezer was also running at -4C. The Tuckshop and Homebake Roster has been sent out, seeking volunteer’s to assist.</td>
<td>Suncrest was called to service the freezer.</td>
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<tr>
<td>2. Pizza/ Sushi Day Review</td>
<td>Profit from Carols Night $1219.10. This amount was donated to the Year 6 Camp for 2016. Profit from November Pizza Sushi $450 (approx.) Next Pizza &amp; Sushi Day – Monday 21st March</td>
<td></td>
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</tbody>
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3. **Auditor’s Report**

To be finalised by end of February, so report can be checked before AGM on 3rd March.

| Action/Date | Marie to action |

**TREASURER’S REPORT**

See attached.

|  | Lynne Kylee |

**PRESIDENT’S REPORT**

No President’s Report was prepared for this meeting.

**PRINCIPAL’S REPORT**

See attached

**NEW/GENERAL BUSINESS**

| Action/Date |

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1. **Parent Information Night (PIN)**

Tuesday, 16th February, 2016
Burgers/ Sausage Sizzle to be organised by P&F.
RSVP to be sent home, so numbers for catering an be obtained. Year 6 students and parents will be asked to organise drinks for this event, any profit made will go towards camp.

RSVP to be sent out asap.

2. **Mother’s Day Stall**

Nyomi and Kylee have already been looking at Mother’s Day Catalogues and will order shortly.
Mother’s Day Stall – Monday 2nd until Wednesday 4th May

3. **Twilight Market**

Proposed Date: Friday 29th or Saturday 30th July? Maybe 2-6pm Food Vans
Year 6 Sausage Sizzle Fundraiser for Camp
|   | **Nominations for P&F Executives**  
|   | We are seeking nominations for the Secretary and Treasurer’s positions and possibly the President’s position at our AGM next month.  |
|   | **Social Media**  
|   | See Principals Report  |
|   | **Upcoming Dates**  
|   | PIN – Tuesday 16th February  |

Meeting closed: 6.50pm  
Next meeting: 3rd March, 2016 @ 6pm

Nyomi Davidson P&F President  
Minutes Complied By: Melanie Kay